



CHRISTUS®

Health

*Shreveport-Bossier*

## *Bedside Shift Reporting*

### **Pre-Bedside Checklist:**

1. Notify PT/Family 30-60 minutes Before Report Starts
2. Check Pain Score/Adm. Meds if Needed

### **Bedside Report Guide:**

1. Introduce Oncoming Nurse & “Manage Up”
2. Verify ID Band
3. SBAR
4. Check IV Site
5. Verify if Correct IVF & Rate
6. Verify PCA or Epidural, Any Overdue Meds in Admin RX
7. Follow Lines to the Patient
8. **Look Under The Covers:**
  - Check Incisions
  - Dressings
  - Drains & Tubes
  - Foley
  - Ostomy
9. Check Other Equipment:

CPM	Monitor
Wound Vac	Transmitter
Cervical Collar/Brace	Fetal Monitor
10. Check Pain Score & Discuss Pain Mgmt.
11. Report Limitations, WB Status, Amb. Diet
12. Verify Trach Supplies in Room if Applicable
13. Restraints or Sitters Needed
14. Airborne or Contact Precautions
15. Discharge Teaching & Planning
16. Ask PT if they have Anything to Add
17. **Update White Board**
18. Thank You = Offgoing Nurse Says,  
*“You’re in good hands. Thank you for allowing me to care for you today.”*





# CHRISTUS® Health Shreveport-Bossier

**S** "I'm going home now. XXX will be your nurse today/tonight & is going to take great care of you."

- State PT Name & Age
- Diagnosis, Code Status, Admit Status
- Doctors Caring for Patient

**B** "I'm about to give report to XXX. Please listen so at the end you can ask any questions or fill-in any additional information that XXX will need to know to take great care of you today/tonight."

- Give Brief & Pertinent Past Medical History; Explain Any Co-Morbidities or Events that Led You to This Hospitalization or that are having an Effect on the Patient at This Moment in Time

Admitted For...

Pertinent History...

Pertinent Labs/Tests (Completed or Planned for That Day & Results)

Current Therapy (Meds, Treatments, Monitoring, Dressings, Drains, Tubes, Oxygen, Pulse Oximetry, IV Sites (PICC, CVC Lines, Ports)...

Current VSs...

Pain (Rating, Drug, Last Does, Follow-Up Assessment, Include PT in Discussion)

Other Clinical Info (PCA/Epidurals - 2 Nurses Must Check, Activity Level)

Special Needs (Precautions, Isolations, Fall Risk, Dialysis, Fluid Restrictions)

Consults (Physicians, Social Worker, Case Manager, Wound Care, Dialysis, Etc.)

Teaching Needs (Diabetic, Wound Care) Ask the Patient!

Discharge Plan & Needs (Ask the Patient!)

- A**
- Inform the Oncoming RN of what You have Assessed &/or Noted During Your Shift
  - Provide a Review of Systems (ROS)
  - Mention All Tubes, Lines & Drains
  - Include Any Information or Tasks that You have Completed in the Patient's Care
  - Mention what the Oncoming RN will Need to Complete or Follow-Up On

**R** I Suggest That You (What Needs to be Followed-Up on That Shift, PT Goals, Etc.)

- Identify the PT & Family's Needs or Concerns
- Ask the Patient & Family what the Goal is for the Next Shift. This is the Patient's Goal - Not the Nursing Goal. "What do you want to happen during the next 12 hours?"

"Is there anything else XXX needs to know about caring for you today?"

**T** Thanks - To the Patient

**Inform** the PT of any diagnostic testing to be completed & what they can expect during your upcoming shift. We are here to provide you **very good** care!

"You're in great hands. Thank you for allowing me to care for your today."

**S** = Situation   **B** = Background   **A** = Assessment  
**R** = Recommendation   **T** = Thanks

